

## ACADEMIC COUNCIL

### Minutes

**April 17, 2024**

**Present:** Leslie Griffin, Tomeka Harbin, Merideth Van Namen, Vicki Bingham, Fawn Ussery, Joi Phillips, Valarie Morgan, Shaun Kelly, James Gerald, Edwin Craft, Kristin Land, David Hebert

**Absent:** Ellen Green

**Guests:** None

**Call to order:** A regular meeting of the Academic Council was held in the Janice Wyatt Conference Room on April 17, 2024. The meeting convened at 12:00 PM with Provost Leslie Griffin presiding.

Agenda item	Comments/Discussion	Action taken	Responsible party
Approval of Agenda:	Motion to approve was made by Dr. Vicki Bingham and seconded by Joi Phillips. All in favor.	<b>Approved</b>	
Approval of Minutes:	Motion to approve minutes from April 15, 2024, with edits was made by Dr. Vicki Bingham and seconded by Dr. Merideth Van Namen. All in favor. Edits: 1. Correct HESI acronym 2. Change hours from 62 to 60 in relation to teach outs	<b>Approved</b>	
<b>Informational Items:</b>			
Provost's Updates:	Dr. Leslie Griffin provided the following updates: - She is meeting with chairs to keep them in the loop.		<b>Leslie Griffin</b>
Faculty Senate Updates:	Dr. Shaun Kelly provided the following updates: - New President Elect- Nora Gough Davis (Nursing) - New Secretary Elect- Lesley Mancini (Speech and Hearing Sciences) - Faculty Senate Officer Pay- Passed for secretary and president		<b>Shaun Kelly</b>
Institutional Effectiveness and Planning:	Dr. Valarie Morgan provided an update on the following: - SACSCOC visit is currently happening on campus. - Please remain flexible as additional interviews are being requested.		<b>Valarie Morgan</b>
<b>Old Business:</b>	None.		
<b>Action Items:</b>			

<p><b>New Business:</b> Curriculum Items &amp; Course Fees</p>	<p><b><u>COEHS Curriculum Items:</u></b></p> <ol style="list-style-type: none"> <li>1. <b>Curriculum Action Request- Addition of CED 715 Marriage and Family Counseling to the required course section of the MED Counseling- School Counseling Specialty-</b> Motion to approve the addition was made by Dr. Van Naman second by Dr. Hebert. <i>12- approved, 0-nay, 0- abstentions. Motion Carried.</i></li> <li>2. <b>Curriculum Action Request- Deletion of EDS Elementary program in TELR-</b> Motion to approve the deletion was made by Dr. Van Namen second by Mrs. Kristin Land. <i>12- approved, 0-nay, 0- abstentions. Motion Carried.</i></li> <li>3. <b>Curriculum Action Request- Deletion of CED Ed Specialist program in CED-</b> Motion to approve the deletion was made by Dr. Van Namen second by Shaun Kelly. <i>12- approved, 0-nay, 0- abstentions. Motion Carried.</i></li> </ol> <p><b><u>COBA Fees:</u></b></p> <ol style="list-style-type: none"> <li>4. Motion to review the COBA fees was made by Shaun Kelly and seconded by Dr. James Gereld. Mr. Kelly explained the following related to fees:  <ul style="list-style-type: none"> <li>-CAV 350, 352, 360, 390: Funds to be used to cover the cost of 1 FAA Written test required as part of the courses</li> <li>-CAV 382, 640- Funds to be used to cover the Digicast platform and estimated travel expenses for airport tours as part of this course</li> <li>-CAV 387, 420- Funds to be used to cover the advanced aircraft training platform required as part of this course.</li> </ul> </li> </ol> <p>Dr. Craft warned that fee expenditures should be clearly tracked to prepare for any audits. Dr. Griffin suggested guidelines be created for fee accounts and annual trainings be held.</p> <p>Motion to approve all fees made by Dr. Edwin Craft second by Fawn Ussery. <i>12- approved, 0-nay, 0- abstentions. Motion Carried.</i></p> <p><b><u>SON Fees:</u></b></p> <ul style="list-style-type: none"> <li>- <b>Motion was made by Dr. Vicki Bingham to look at the SON fees by type and was seconded by Dr. Van Namen.</b> <ul style="list-style-type: none"> <li>- <b>HESI Fees-</b> Motion to approve all HESI fees made by Dr. James Gerald and seconded by Dr. Edwin Craft. <i>12- approved, 0-nay, 0- abstentions. Motion Carried.</i></li> </ul> </li> </ul>	<p><b>Meredith Van Namen, Tomeka Harbin, Vicki Bingham</b></p>
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- **Typhon Fees**- Motion to approve all Typhon fees made by Dr. Vicki Bingham and seconded by Dr. James Gerald. *12- approved, 0-nay, 0- abstentions. Motion Carried.*
- **EHR Go**- Motion to approve all EHR Go fees made by Dr. Vicki Bingham and seconded by Dr. James Gerald. *12- approved, 0-nay, 0- abstentions. Motion Carried.*
- **APEA**- Motion to approve all APEA fees made by Dr. Vicki Bingham and seconded by Dr. Van Namen. *12- approved, 0-nay, 0- abstentions. Motion Carried.*
- **Shadow Health**- Motion to approve all Shadow Health fees made by Dr. Vicki Bingham and seconded by Dr. Van Namen. *12- approved, 0-nay, 0- abstentions. Motion Carried.*
- **Removal of Shadow Health Fee from NUR 337, 602, and 605** as it is no longer appropriate for that course- Motion to approve the removal of this fee made by Dr. Vicki Bingham and seconded by Shaun Kelly. *12- approved, 0-nay, 0- abstentions. Motion Carried.*
- **Removal of Travel Expense Fee from Undergraduate Special Topics course and NUR 602 Advanced Health Assessment (graduate course with no practicum)** - Motion to approve the removal of these fees made by Dr. Vicki Bingham and seconded by Dr. Van Namen. *12- approved, 0-nay, 0- abstentions. Motion Carried.*
- **Increase of Travel Expense Fee for NUR 410 Externship** - Motion to approve the increase of these fees made by Dr. Vicki Bingham and seconded by Dr. Van Namen. *12- approved, 0-nay, 0- abstentions. Motion Carried.*
- **Adjustment of Fees by removing fee from NUR 606 and adding fee to NUR 620 and 621** - Motion to approve fee adjustment made by Dr. Vicki Bingham and seconded by Shaun Kelly. *12- approved, 0-nay, 0- abstentions. Motion Carried.*
- **Withdrawal of accreditation fees from consideration**- Motion to withdraw the accreditation fees from consideration made by Dr. Vicki Bingham and seconded by Shaun Kelly. *12- approved, 0-nay, 0- abstentions. Motion Carried.*
- **Removal of technology fees from NUR 634 and 887** - Motion to remove the technology fees from the courses of NUR 634 and 887 was made by Dr. Vicki Bingham and seconded by Dr. Tomeka Harbin. *12- approved, 0-nay, 0- abstentions. Motion Carried*

<b>Announcements:</b>	None		
<b>Adjourned:</b>	1:30 pm		
<b>Next Meeting:</b>	TBA via email		

DRAFT